



**SAINT PAUL'S CO-EDUCATIONAL COLLEGE ALUMNI ASSOCIATION LIMITED**  
**聖保羅男女中學校友會有限公司**  
**(the "Association")**

**FORM OF PROXY FOR THE ANNUAL GENERAL MEETING  
TO BE HELD ON 12 MARCH 2025 (AND ANY ADJOURNMENT THEREOF)**

I, \_\_\_\_\_  
(English full name in BLOCK LETTERS) \_\_\_\_\_ (Chinese full name)  
at \_\_\_\_\_ (address)  
being a member of the Association, hereby appoint **the Chairman of the meeting**<sup>(Note 1)</sup> or  
\_\_\_\_\_ (full name on HKID card) with  
\_\_\_\_\_ (SPCCAA Membership number) and residing at \_\_\_\_\_  
\_\_\_\_\_ (address) as my proxy  
to attend and vote for me on my behalf at the Annual General Meeting of the Association to be held  
at the Lecture Theatre, St. Paul's Co-educational College, 33 MacDonnell Road, Hong Kong on **12  
March 2025 at 5:30pm** (and at any adjournment thereof). Door will open at 5:00pm for registration.

<b>ORDINARY RESOLUTIONS</b>		<b>FOR</b> (Note 2)	<b>AGAINST</b> (Note 2)
1.	To approve Minutes of the previous Annual General Meeting		
2.	To receive and consider the Financial Statements for the 12 months ended 31 August 2024 together with the Executive Committee's and Auditors' Reports thereon.		
3.	To re-appoint Messrs Tai Kong CPA Limited as Auditors.		
4.	To elect members to the Executive Committee (Note 3).		

Date: \_\_\_\_\_

SPCC Class of (Note 4): \_\_\_\_\_

Contact Telephone No.:

SPCCAA Membership No. (Note 6):

Signature:

HKID Card No. (prefix + first 3 digits only):

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To be valid, the **original** completed and signed form of proxy must be delivered to **St. Paul's Co-educational College Alumni Association Limited, 33 MacDonnell Road, Hong Kong** no later than 5:30pm on 10 March 2025. For the avoidance of doubt, proxy form sent by facsimile or electronic means is not accepted.

*Notes:*

1. (i) If you would like to appoint any proxy other than the Chairman of the meeting, please strike out the words “the Chairman of the meeting” and insert the name, SPCCAA membership number and address of the proxy desired in the space provided.  
(ii) The proxy must be a Member of the Association.
2. **IMPORTANT: IF YOU WISH TO VOTE FOR A RESOLUTION, PLEASE TICK (“✓”) THE BOX MARKED “FOR”. IF YOU WISH TO VOTE AGAINST A RESOLUTION, PLEASE TICK (“✓”) THE BOX MARKED “AGAINST”.** If no direction is given, your proxy will vote or abstain at his/her discretion.
3. According to the Association’s Articles of Association, as the number of persons properly standing for election equals the number of vacancies to be filled, the three candidates, being Mr. Chan Kai On Paul, Mrs. Kotewall Hau Yee and Ms. Ma Kar Yiu Caroline, shall be declared to be elected at the Annual General Meeting and voting procedures in Articles 35 (a) to (c) shall not be followed.
4. “SPCC Class of” would be your graduating year in Form 5 if you were under the Hong Kong Certificate of Education Examination (HKCEE) system, or in Form 6 if under the New Senior Secondary structure (implemented in the academic year 2009/2010), whichever applicable.
5. **ANY ALTERATION MADE TO THIS FORM OF PROXY MUST BE INITIALLED BY THE PERSON WHO SIGNS IT.**
6. Your SPCCAA membership number can be found on your SPCCAA membership card. If you need help with regards to matters relating to your membership or graduating year, please contact the SPCCAA office (see below).
7. To be valid, the **original** completed and signed form of proxy must be delivered to **St. Paul’s Co-educational College Alumni Association Limited, 33 MacDonnell Road, Hong Kong** no later than 5:30pm on 10 March 2025. For the avoidance of doubt, proxy form sent by facsimile or electronic means is not accepted.
8. Completion and deposit of this form of proxy will not preclude you from attending and voting in person at the Annual General Meeting or any adjournment thereof if you so wish.
9. The decision of the Association shall be final in case of dispute.

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**PERSONAL INFORMATION COLLECTION STATEMENT**

Your supply of your and your proxy’s (or proxies’) name(s) and address(es) is on a voluntary basis for the purpose of processing your request for the appointment of a proxy (or proxies) and your voting instructions for the AGM (the “**Purposes**”). We may transfer your and your proxy’s (or proxies’) name(s) and address(es) to our agent or third party service provider who provides administrative, computer and other services to us for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your and your proxy’s (or proxies’) name(s) and address(es) will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the Association at the address below.

**SAINT PAUL'S CO-EDUCATIONAL COLLEGE ALUMNI ASSOCIATION LIMITED**  
(incorporated in Hong Kong limited by guarantee)  
33 MacDonnell Road, Hong Kong

Tel: (852)2877 2885 Fax: (852)2522 2255 E-mail: [spccaa@spccaa.org](mailto:spccaa@spccaa.org) Website: [www.spccaa.org](http://www.spccaa.org)